

**INDICATIVE ANNUAL PROCUREMENT PLAN (APP) CY 2023
NON-CSE
(FY 2023 NEP LEVEL)**

**Department: SUC
Agency: CAGAYAN STATE UNIVERSITY**

CODE PAP	PROCUREMENT PROJECT	PMO/ END USER	IS THIS AN EARLY PROCUREMENT ACTIVITY (YES/NO)	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				GENERAL FUND			Remarks		
					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO			
10000000001000 - GASS	Traveling	Central Admin.	NO											
	Traveling Expenses - Local			NA	Monthly		299,480	299,480						
	Training and Scholarship													
	Training Expenses			SVP	Monthly		675,200	675,200						
	Scholarship Grants/Expenses				Monthly		111,540	111,540						
	Common Supplies and Materials available in PS (DBM)													
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly		1,539,542	1,539,542						
	Supplies and Materials Not Available in PS (DBM)													
	Accountable Forms Expenses			Direct Contracting	January and June 2023		250,000	250,000						
	Other Supplies and Materials Expenses			SVP	Monthly		1,555,191	1,555,191						
	Medical, Dental and Laboratory Supplies Expenses				Monthly		9,000	9,000						
	Fuel, Oil and Lubricants Expenses				Monthly		7,250	7,250						
	Utility													
	Water Expenses			SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006		1,680	1,680						
	Communication													
	Mobile			SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006		66,600	66,600						
	Landline			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		84,000	84,000						
	Internet Subscription Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		151,200	151,200						
	Repair and Maintenance													
	R & M Buildings			SVP	As need arises		20,000	20,000						
R & Office Equipment	SVP	As need arises		20,000	20,000									
Other MOOE														
Advertising Expenses	SVP	As need arises		14,100	14,100									
Printing and Publication Expenses	SVP	As need arises		5,000	5,000									
Representation Expenses	SVP	Monthly		1,006,516	1,006,516									
Other Subscription Expenses	SVP	Monthly		10,000	10,000									

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO	
	Traveling	Andrews	NO									
	Traveling Expenses - Local			NA	Monthly		125,000	125,000				
	Traveling Expenses - Foreign			NA	As need arises		100,000	100,000				
	Training and Scholarship											
	Training Expenses			SVP	Monthly		110,000	110,000				
	Common Supplies and Materials available in PS (DBM)				Monthly							
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly		655,023	655,023				
	Other Supplies and Materials Expenses				Monthly		10,482	10,482				
	Communication				NA							
	Postage and Courier Services				NA		5,000	5,000				
	Mobile			SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006		5,000	5,000				
	Landline			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		5,000	5,000				
	Internet Subscription Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		60,000	60,000				
200000100001000 - STO	Traveling			Andrews	NO							
	Traveling Expenses - Local	NA	Monthly				85,000	85,000				
	Training and Scholarship											
	Training Expenses	SVP	Monthly				67,900	67,900				
	Common Supplies and Materials available in PS (DBM)		Monthly									
	Office Supplies Expenses	SVP/ Agency to Agency	Monthly				208,344	208,344				
	Other Supplies and Materials Expenses		Monthly		20,389	20,389						
	Traveling	Central Admin.	NO									
	Traveling Expenses - Local			NA	NA		35,000	35,000				
	Common Supplies and Materials available in PS (DBM)				Monthly							
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly		94,100	94,100				
	Other Supplies and Materials Expenses				Monthly		87,500	87,500				
	Other MOOE				NA							
	Advertising Expenses				As need arises		15,000	15,000				
	Representation Expenses				Monthly		50,000	50,000				

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					Advertisement/ Posting or IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO				
310100100002000 - HED	Traveling	Andrews	NO												
	Traveling Expenses - Local			NA	Monthly		355,000	355,000							
	Training and Scholarship														
	Training Expenses			SVP	Monthly		736,000	736,000							
	Common Supplies and Materials available in PS (DBM)														
	Office Supplies Expenses			SVP/ Agency to Agency			2,007,386	2,007,386							
	Supplies and Materials Not Available in PS (DBM)														
	Medical, Dental and Laboratory Supplies Expenses				January and June 2023		11,350	11,350							
	Textbooks and Instructional Materials Expenses				January and June 2023		80,000	80,000							
	Other Supplies and Materials Expenses				Monthly		105,994	105,994							
	Communication														
	Postage and Courier Services				As need arises		2,400	2,400							
	Mobile			SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006		21,600	21,600							
	Internet Subscription Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		43,200	43,200							
	Other MOOE														
	Advertising Expenses				As need arises		49,000	49,000							
	Representation Expenses				Monthly		100,000	100,000							
	Membership Dues and Contributions to Organizations				July and November 2023		60,000	60,000							
	Traveling			Central Admin.	NO										
	Training Expenses					SVP	Monthly		225,000	225,000					
Common Supplies and Materials available in PS (DBM)															
Office Supplies Expenses	SVP/ Agency to Agency	Monthly				481,064	481,064								
Supplies and Materials Not Available in PS (DBM)															
Medical, Dental and Laboratory Supplies Expenses		January and June 2023				14,160	14,160								
Other Supplies and Materials Expenses		Monthly				2,637	2,637								
Utility															
Water Expenses	SVP	Monthly				3,600	3,600								
Other MOOE															
Representation Expenses		Monthly		75,000	75,000										
320100100001000 - ADVED	Training and Scholarship	Andrews	NO												
	Training Expenses			SVP	Monthly		15,000	15,000							
	Common Supplies and Materials available in PS (DBM)														
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly		90,360	90,360							
	Other Supplies and Materials Expenses				Monthly		30,850	30,850							
Other MOOE															
Representation Expenses		Monthly		145,000	145,000										

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO		
320200100001000 - Research Program	Traveling	NPRIC	NO										
	Traveling Expenses - Local			NA	Monthly		194,000	194,000					
	Common Supplies and Materials available in PS (DBM)												
	Office Supplies Expenses			SVP/ Agency to Agency			52,342	52,342					
	Supplies and Materials Not Available in PS (DBM)												
	Animal/Zoological Supplies Expenses						January and June 2023	87,150	87,150				
	Medical, Dental and Laboratory Supplies Expenses						January and June 2023	639,511	639,511				
	Chemical and Filtering Supplies Expenses						Monthly	710,015	710,015				
	Other Supplies and Materials Expenses						Monthly	62,120	62,120				
	Fuel, Oil and Lubricants Expenses						Monthly	26,400	26,400				
	Communication												
	Mobile			SVP			GPPB Resolution No. 019-2006 Dated December 6, 2006	24,000	24,000				
	Internet Subscription Expenses			Direct Contracting			GPPB Resolution No. 019-2006 Dated December 6, 2006	8,000	8,000				
	Professional Services												
	Other Professional Services			NA			Monthly	2,932,282	2,932,282				
	Other MOOE												
	Printing and Publication Expenses						As need arises	60,000	60,000				
	Representation Expenses						Monthly	90,000	90,000				
	Other Maintenance and Operating Expenses						Monthly	120,000	120,000				
	Traveling			R & D Office	NO								
	Traveling Expenses - Local					NA	Monthly		380,000	380,000			
	Traveling Expenses - Foreign					NA			As need arises	300,000	300,000		
	Training and Scholarship												
Training Expenses	SVP					Monthly	480,000	480,000					
Office Supplies Expenses	SVP/ Agency to Agency					Monthly	182,516	182,516					
Other Supplies and Materials Expenses						Monthly	8,201	8,201					
Mobile	SVP					GPPB Resolution No. 019-2006 Dated December 6, 2006	21,600	21,600					
Awards/Rewards Expenses						First Quarter 2023	50,000	50,000					
Prizes						First Quarter 2023	50,000	50,000					
Other Professional Services						Monthly	720,000	720,000					
R & M Buildings						As need arises	200,000	200,000					
R & Office Equipment						As need arises	160,000	160,000					
Advertising Expenses						As need arises	37,000	37,000					
Printing and Publication Expenses						As need arises	25,000	25,000					
Other Subscription Expenses						Monthly	10,000	10,000					
Other Maintenance and Operating Expenses						Monthly	120,000	120,000					

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO	
330100100001000 - Extension Program	Traveling	Extension & TVET	NO									
	Traveling Expenses - Local			NA	Monthly		100,000	100,000				
	Traveling Expenses - Foreign			NA	Monthly		200,000	200,000				
	Training and Scholarship											
	Training Expenses			SVP	Monthly		70,000	70,000				
	Common Supplies and Materials available in PS (DBM)											
	Office Supplies Expenses			SVP/ Agency to Agency			38,349	38,349				
	Other Supplies and Materials Expenses				Monthly		1,532	1,532				
	Communication											
	Mobile			SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006		21,600	21,600				
	Awards/Rewards Expenses				First Quarter 2023		50,000	50,000				
	Prizes				First Quarter 2023		50,000	50,000				
	Professional Services											
	Other Professional Services				Monthly		720,000	720,000				
	Repair and Maintenance											
	R & Office Equipment				As need Arises		10,000	10,000				
	Other MOOE											
	Advertising Expenses				As need arises		37,000	37,000				
	Printing and Publication Expenses				As need arises		25,000	25,000				
	Other Subscription Expenses				As need arises		10,000	10,000				
Other Maintenance and Operating Expenses		As need arises		120,000	120,000							
GASS/STO/HED	Traveling	Gonzaga Campus	NO									
Traveling Expenses - Local	NA			Monthly		5,000	5,000					
Training and Scholarship												
Training Expenses	SVP			Monthly		793,730	793,730					
Common Supplies and Materials available in PS (DBM)												
Office Supplies Expenses	SVP/ Agency to Agency			Monthly		737,977	737,977					
Other Supplies and Materials Expenses	SVP			Monthly		846,888	846,888					
Repair and Maintenance												
R & M School Buildings	SVP			As need Arises		95,000	95,000					
R & M Other Machinery and Equipment	SVP			As need Arises		146,500	146,500					
R & M - Furniture and Fixtures	SVP			As need Arises		1,500	1,500					
Other MOOE												
Representation Expenses	SVP			Monthly		80,650	80,650					
Other Maintenance and Operating Expenses	SVP			Monthly		85,300	85,300					

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO			
	Common Supplies and Materials available in PS (DBM)	Lal-Lo Campus	NO											
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly		28,000	28,000						
	Supplies and Materials Not Available in PS (DBM)													
	Accountable Forms Expenses			Direct Contracting	As need arises		7,525	7,525						
	Medical, Dental and Laboratory Supplies Expenses			SVP	January and June 2023		44,512	44,512						
	Other Supplies and Materials Expenses			SVP	Monthly		172,902	172,902						
	Fuel, Oil and Lubricants Expenses			SVP	Monthly		800,000	800,000						
	Utility													
	Water Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		58,000	58,000						
	Electricity Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		900,000	900,000						
	Communication													
	Internet Subscription Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		1,079,000	1,079,000						
	Professional Services													
	Other Professional Services			NA	First Quarter 2023		8,000	8,000						
	Repair and Maintenance													
	R & M Office Equipment			SVP	As need arises		200,000	200,000						
	R & M Other Machinery and Equipment			SVP	As need arises		10,000	10,000						
	R & M Motor Vehicles			SVP	As need arises		120,000	120,000						
	Taxes, Duties and Licenses													
	Taxes, Duties and Licenses			Agency to Agency	First Quarter 2023		75,000	75,000						
	Insurance Expenses			Agency to Agency	First Quarter 2023		100,000	100,000						
	Other MOOE													
	Printing and Publication Expenses			SVP	As need arises		10,000	10,000						
	Representation Expenses			SVP	Monthly		110,000	110,000						
	Other Subscription Expenses			SVP	Monthly		715,000	715,000						
	Other Maintenance and Operating Expenses			SVP	Monthly		20,000	20,000						

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO	
	Traveling	Lasam Campus	NO									
	Traveling Expenses - Local			NA	Monthly		90,000	90,000				
	Training and Scholarship											
	Training Expenses			SVP	Monthly		334,500	334,500				
	Common Supplies and Materials available in PS (DBM)											
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly		499,800	499,800				
	Supplies and Materials Not Available in PS (DBM)											
	Medical, Dental and Laboratory Supplies Expenses			SVP	Jan and June 2023		86,000	86,000				
	Textbooks and Instructional Materials Expenses			SVP	Jan and June 2023		100,000	100,000				
	Other Supplies and Materials Expenses			SVP	Monthly		7,842	7,842				
	Fuel, Oil and Lubricants Expenses			SVP	Monthly		100,000	100,000				
	Electricity Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		200,000	200,000				
	Repair and Maintenance											
	R & M School Buildings			SVP	As need arises		100,000	100,000				
	R & M Other Structures			SVP	As need arises		55,000	55,000				
	R & Office Equipment			SVP	As need arises		20,000	20,000				
	R & M Motor Vehicles			SVP	As need arises		87,000	87,000				
	Other MOOE											
	Printing and Publication Expenses			SVP	As need arises		105,000	105,000				
	Representation Expenses			SVP	Monthly		130,000	130,000				
	Membership Dues and Contributions to Organizations	SVP	3rd Quarter 2023		40,000	40,000						
	Other Maintenance and Operating Expenses	SVP	Monthly		125,000	125,000						

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO	
GASS/STO/HED/ADVED	Training and Scholarship	Aparri Campus	NO									
	Training Expenses			SVP	Monthly		750,000	750,000				
	Fuel, Oil and Lubricants Expenses			SVP	Monthly		1,450,000	1,450,000				
	Utility											
	Water Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		100,000	100,000				
	Electricity Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		960,000	960,000				
	Communication											
	Landline			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		216,000	216,000				
	Internet Subscription Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		952,800	952,800				
	Taxes, Duties and Licenses											
	Insurance Expenses			Agency to Agency	First Quarter 2023		80,000	80,000				
	Other MOOE											
	Representation Expenses			SVP	Monthly		1,000,000	1,000,000				
	Traveling											
	Traveling Expenses - Local			NA	Monthly		281,000	281,000				
Training and Scholarship												
Training Expenses	SVP	Monthly		2,272,706	2,272,706							
Supplies and Materials Not Available in PS (DBM)												
Medical, Dental and Laboratory Supplies Expenses	SVP	January and June 2023		433,832	433,832							
Textbooks and Instructional Materials Expenses	SVP	January and June 2023		303,000	303,000							
Semi-Expendable - Technical and Scientific Equipment Equipment	SVP	January and June 2023										
Other Supplies and Materials Expenses	SVP	Monthly		358,981	358,981							
Utility												
Water Expenses	SVP	January 2023		75	75							
Electricity Expenses	Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006		3,100,000	3,100,000							
Communication												
Mobile	SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006		10,800	10,800							
Professional Services												
Other Professional Services	NA	Monthly		871,500	871,500							
Repair and Maintenance												
R & M ICT Equipment	SVP	As need arises		52,400	52,400							
Other MOOE												
Advertising Expenses	SVP	As need arises		50,000	50,000							
Printing and Publication Expenses	SVP	As need arises		1,315,000	1,315,000							
Membership Dues and Contributions to Organizations	SVP	September 2023		5,000	5,000							
Other Maintenance and Operating Expenses	SVP	Monthly		1,269,500	1,269,500							

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					Advertisement/ Posting og IB/ REI	Submission/ Opening of Bids	Notice of Awards	Contract Signing	Total	MOOE	CO	
	Common Supplies and Materials available in PS (DBM)	Piat Campus	NO									
	Office Supplies Expenses			SVP/ Agency to Agency	Monthly	2,431,149	2,431,149					
	Supplies and Materials Not Available in PS (DBM)											
	Accountable Forms Expenses			Direct Contracting	January and June 2023	112,100	112,100					
	Medical, Dental and Laboratory Supplies Expenses			SVP	January and June 2023	153,680	153,680					
	Agriculture and Marine Supplies Expenses			SVP	January and June 2023	624,000	624,000					
	Other Supplies and Materials Expenses			SVP	Monthly	892,504	892,504					
	Traveling	Sanchez Mira Campus	NO					5,988,000	5,988,000			
	Traveling Expenses - Local			NA	NA	300,000	300,000					
	Fuel, Oil and Lubricants Expenses			SVP	Monthly	1,200,000	1,200,000					
	Utility											
	Water Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006	108,000	108,000					
	Electricity Expenses			Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006	3,840,000	3,840,000					
	Communication											
	Mobile	SVP	GPPB Resolution No. 019-2006 Dated December 6, 2006	180,000	180,000							
	Internet Subscription Expenses	Direct Contracting	GPPB Resolution No. 019-2006 Dated December 6, 2006	360,000	360,000							
	LOCALLY FUNDED PROJECTS (TIER 2)											
310100200042000 - LFP	Construction of 2-Storey Academic and Laboratory Building, Lal-Lo	Lal-Lo Campus	YES	Public Bidding	Sept-Nov 2022	Oct.-Nov 2022	Nov-Dec 2022	Jan-Feb 2023	-		25,000,000	
	GRANDTOTAL								87,775,907	62,775,907	25,000,000	


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